

July 13, 2026

Minutes of Mifflin Township Board of Trustees Special Budget Meeting

Held July 13, 2026

The July 13, 2026 Mifflin Township Special Mid Year Budget meeting was called to order by Fiscal Officer Shannon Schaub at 6:00pm. Board of Trustees present were chairman Timothy Echelberger, trustee Eric Oswalt, and Daniel Atterholt.

The 2027 Appropriation work sheet, Wage sheet, Schedule of Debt and Ashland County To Auditor sheet were present to trustees for approval.

26-073 A resolution was made by Mr. Oswalt to approve the Mifflin Township Ashland County budget for 2027 as sent to the Trustees for review, second by Mr. Echelberger. Roll call results: Echelberger – yes. Oswalt – yes, Atterholt- yes. Resolution Passed

26-074 A resolution was made by Mr. Oswalt to adjourn the Mifflin Township Board of Trustees Meeting, second by Mr. Echelberger. Roll Call results: Oswalt – Yes, Echelberger – Yes and Atterholt- Yes. Resolution Passed.

Minutes of Mifflin Township Board of Trustees Meeting

Held July 20, 2026

The July 20, 2026 Mifflin Township Board of Trustee Meeting was called to order at 7:03 p.m. by Chairman Timothy Echelberger. Trustee present was Eric Oswalt, Daniel Atterholt and others in attendance were Twp. Fiscal Officer, Shannon Schaub, Fire Chief JJ Bittinger, Assistant Fire Chief Randy Jackenheimer, Mifflin township road worker Kyle Reynolds and Mifflin Township residents Jason and Jessica Markley.

The minutes of the July 6, 2026 Mifflin Township Trustee Board Meeting were sent to the trustees for review.

26-075 A resolution was made by Mr. Oswalt to approve the minutes as sent to the Trustees for review, second by Mr. Echelberger. Roll call results: Echelberger – yes. Oswalt – yes, Atterholt- yes. Resolution Passed

Correspondence: Review of mid year budget with Ashland County Auditor Cindy Funk will be August 4th at 9:40am.

Public Input: Jason and Jessica Markley 1829 Township Road 1215 came to meeting to discuss zoning issue with neighbor William Tate of 1823 Township Road 1215. It has now been almost a 2 year issue that has now progressed to their chicken being shot recently. They did not call law enforcement because they worried that Mr. Tate was intoxicated and a bigger issue could have arose but now worry about safety with their kids being outside for summer.

Markley's brought up concerns on commercial business being ran instead of residential dwelling, water and septic inspections, a garage being built before a dwelling and 75 yd of set back from road. The Markley's are aware of Mifflin Township zoning inspector David McQuillen looking into situation but there has been no progression on matter.

Trustee Daniel Atterholt and Fiscal Officer Shannon Schaub received a phone call from same number on evening July 10th that was a highly intoxicated individual talking on zoning matters. The Markley's believe this could be the same date the chicken was shot.

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Fiscal officer Schaub has contacted Ashland County Prosecutor on the matter and trustees are going to look into health department records on well and septic and then will follow up with Markley’s once more information comes available.

Old Business: None

Reports: Chief Bittinger said August 15th is the annual pancake breakfast. Gavin McClurg has submitted membership request for volunteer firefighter department. Main Fire truck was not running correctly and was putting a Sulphur smell out in station. Mr. Bittinger said new battery was installed and hopefully that has helped with matter. Chief Bittenger and Assistant Chief are changing over to new reporting system which should be done by September 1st. Future cost of a new life pack 40-50k will be needed down the road to work with this new system.

Assistant Chief Randy Jackenheimer contacted company about moving washer and a quote of \$1200 was supplied. Mr. Jackenheimer also addressed issue of not knowing when new station move would be, which could effect a fee from pharmacy board inspection.

Fiscal Officer Schaub is starting a lengthy process of updating retention schedule for all records kept. Her hopes are to have it done before move to new station. Ms. Schaub talked about how the village of Mifflin has tried to impose a \$10 late fee to bill, when the bill hasn’t come in time to pay. The village by laws state the bills have to post marked by 20th of month, which would allow 15 days to residents to pay before due date of July 5th. The last two months the envelopes have been post marked June 28th and July 3rd, which would be against village policy. Cindy Funk Ashland county auditor was contacted and she said don’t pay the late charges and keep documentation.

Road Worker Kyle Reynolds passed CDL test on July 18th. On July 20th went to BMV to finalize license process. Replace tube on John Deere tractor or needs assistance from a trustee to fix.

Trustee Discussion Items

Waiting on oil bids

Update of Fire station: Drywall delivered, metal on exterior, installation inside, stone will be applied this week, flooring picked out and communicated with supplier
Contacting health department on water and sewer permits from William Tate

New Business:

- 26-076 A resolution was made by Mr. Atterholt to accept Gavin McClurg as a volunteer firefighter for Mifflin township, a second by Mr. Oswalt. Roll Call results: Oswalt – Yes, Echelberger – Yes, Atterholt- Yes Resolution Passed
- 26-077 A resolution was made by Mr. Oswalt to pay the bills, a second by Mr. Echelberger. Roll Call results: Oswalt – Yes, Echelberger – Yes, Atterholt- Yes Resolution Passed.
- 26-078 A resolution was made by Mr. Oswalt to adjourn the Mifflin Township Board of Trustees Meeting, second by Mr. Echelberger. Roll Call results: Oswalt – Yes, Echelberger – Yes and Atterholt- Yes. Resolution Passed.

Regular Mifflin Township Trustee Board Meeting adjourned at 8:33 p.m.

Shannon M Schaub
Mifflin Twp. Fiscal Officer

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Post Date	Payee	Total Warrant Amount
7/9/26	Village of Mifflin	\$183.00
7/9/26	Ohio Edison	\$157.50
7/9/26	Frontier Communications	\$91.42
7/14/26	Spectrum	\$130.00
7/14/26	Centerra Co-op	\$2,069.38
7/20/26	John A. Carpenter	\$751.54
7/20/26	Kyle Reynolds	\$840.03
7/20/26	Shannon Schaub	\$40.00
7/20/26	David B. McQuillen	\$200.00
7/20/26	Daniel D. Atterholt	\$200.00
7/20/26	Eric C. Oswalt	\$200.00
7/20/26	Shannon Schaub	\$200.00
7/20/26	Timothy E. Echelberger	\$200.00
7/20/26	Kyle Reynolds	\$200.00
7/20/26	Breathing Air Systems-Div.of Sub-Aquatics	\$1,187.77
7/20/26	Medicount Management, Inc.	\$21.59
7/20/26	A. & M. Fire & Safety Equipment, Inc.	\$71.98
		<u>\$6,744.21</u>

Mifflin Twp Chairperson

Date