

September 2, 2025

Minutes of Mifflin Township Board of Trustees Meeting

Held September 2, 2025

The September 2, 2025 Mifflin Township Board of Trustee Meeting was called to order at 7:02 p.m. by Chairman Eric Oswalt, Trustees present were Eric Oswalt, Tim Echelberger and Dan Atterholt. Others in attendance were Assistant Twp. Fiscal Officer, John Bartley, Assistant Volunteer Fire Chief Randy Jackenheimer and Assistant Fiscal Officer Shannon Schaub.

The minutes of the August 18, 2025 Mifflin Township Trustee Board Meeting were sent to the trustees for review.

25-092 A resolution was made by Mr. Echelberger to approve the minutes as sent to the Trustees for review, second by Mr. Atterholt. Roll call results: Oswalt – yes, Echelberger – yes and Atterholt – yes. Resolution Passed.

Correspondence: None

Public Input: None

Old Business: None

Reports:

Fiscal Officer John M. Bartley stated that we received completed our Safety Grant report for the tarping system they got for us last year, we do not have any further obligation to them. We received our OTARMA Anniversary coverage bill, this is \$31,885.00, if everything is correct the Chairman needs to approve and sign this to be returned along with payment to OTARMA.

Trustee Discussion Items

1. The Fire station building drawings have been updated and they are hoping to have permits by Friday 09/05/2025. If this happens, they can resume working on the building.
2. Discussed applications that have been received for the Road Worker position. Most applicants are looking for full time and insurance.

New Business:

25-093 A resolution was made by Mr. Echelberger to pay the bills, a second by Mr. Atterholt. Roll Call Results; Oswalt – Yes, Echelberger – Yes and Atterholt – Yes. Resolution Passed.

25-094 A resolution was made by Mr. Echelberger to Accept the Amounts for Insurance from OTARMA and authorized paying this bill for \$31,885.00, a second by Mr. Oswalt. Roll Call results; Oswalt – Yes, Echelberger - Yes and Atterholt – Yes. Resolution Passed.

28-095 A resolution was made by Mr. Echelberger to appoint Shannon Schaub as interim Fiscal Officer Effective September 1, 2025, she is currently training with Mr. Bartley, a second by Mr. Oswalt. Roll Call results; Oswalt – Yes, Echelberger - Yes and Atterholt – Yes. Resolution Passed.

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- 28-096 A resolution was made by Mr. Echelberger to give John Carpenter a raise of \$1.00 per hour starting September 1, 2025, this will bring his current pay to \$20.00 per hour, a second by Mr. Oswalt. Roll Call results; Oswalt – Yes, Echelberger - Yes and Atterholt – Yes. Resolution Passed.
- 25-097 A resolution was made by Mr. Echelberger to adjourn the Mifflin Township Board of Trustees Meeting, second by Mr. Oswalt. Roll Call results; Oswalt – Yes, Echelberger - Yes and Atterholt – Yes. Resolution Passed.

Regular Mifflin Township Trustee Board Meeting adjourned at 8:14 p.m.

John M. Bartley
Assistant Mifflin Twp. Fiscal Officer

Warrants & Payments Approved for September 2, 2025

Post Date	Type	Payee	Total Warrant Amount
8/19/25	PR	John A. Carpenter	\$ 642.69
8/20/25	EW	Ohio Department of Taxation	\$ 88.95
8/26/25	MR	Ashland County Auditor	\$ 6.72
8/26/25	MR	Ashland County Auditor	\$ 2,729.25
8/26/25	CH	Village of Mifflin	\$ 90.00
8/26/25	CH	Village of Mifflin	\$ 93.00
8/31/25	PR	John A. Carpenter	\$ 810.86
8/31/25	PR	Shannon Schaub	\$ 152.77
9/2/25	AW	D & W Auto Glass, Inc.	\$ 155.00
9/2/25	PR	Daniel D Atterholt	\$ 853.14
9/2/25	PR	David B. McQuillen	\$ 108.50
9/2/25	PR	Eric C. Oswalt	\$ 649.82
9/2/25	PR	John M. Bartley	\$ 1,509.55
9/2/25	PR	Timothy E. Echelberger	\$ 853.95
			\$ 8,744.20

(Chairperson) (Date)