

December 15, 2025

## Minutes of Mifflin Township Board of Trustees Meeting

*Held December 15, 2025*

The December 15, 2025, Mifflin Township Board of Trustee Meeting was called to order at 7:02 p.m. by Chairman Eric Oswalt. Trustees present were Eric Oswalt, Tim Echelberger and Dan Atterholt. Others in attendance were Twp. Fiscal Officer Shannon Schaub, Head Assistant Volunteer Fire Chief JJ Bittenger, and Assistant Volunteer Fire Chief Randy Jackenheimer.

The minutes of the December 1st, 2025 Mifflin Township Trustee Board Meeting were sent to the trustees for review.

25-119 A resolution was made by Mr. Oswalt to approve the minutes as sent to the Trustees for review, second by Mr. Echelberger. Roll call results: Oswalt – yes, Echelberger – yes and Atterholt – yes. Resolution Passed.

**Correspondence:** Mifflin Township Volunteer Fire Christmas Party is Wednesday December 17 at 6:30pm.

**Public Input:** None

**Old Business:** None

**Reports:** New Fire Station is in it's final stages of approval. Brad Mauer (MAD architect) stated one more day of adjustments and the plans will have their final submission.  
December 29<sup>th</sup>, 9am will be end of year meeting  
January 5<sup>th</sup> 2026 6pm will be organizational meeting with the standard township meeting to begin at 7pm.

### Trustee Discussion Items

1. 2026 November ballot could have no property tax to be voted on which could be a major concern for counties and townships.
2. Snow plowing protocols

**New Business:**

25-120 A resolution was made by Tim Echelberger to hire past fiscal officer John Bartley for end of year fund reciliation on a need base for \$25/hour, a second by Oswalt. Roll Call Results; Oswalt-Yes, Echelberger-Yes and Atterholt-Yes. Resolution Passed.

25-121 A resolution was made by Mr. Oswalt to follow suit with the Ashland C County Sheriff snow level emergencies for the township and also be able to have any township employee run a snow plow truck for emergency need base cases, a second by Mr. Echelberger. Roll Call Results; Oswalt-Yes, Echelberger-Yes and Atterholt-Yes. Resolution Passed.

25-122 A resolution was made by Mr. Atterholt to pay the bills, a second by Mr. Echelberger. Roll Call Results; Oswalt – Yes, Echelberger – Yes and Atterholt – Yes. Resolution Passed.

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25-123 A resolution was made by Mr. Atterholt to adjourn the Mifflin Township Board of Trustees Meeting, second by Mr. Echelberger. Roll Call results; Oswalt – Yes, Echelberger - Yes and Atterholt – Yes. Resolution Passed.

Regular Mifflin Township Trustee Board Meeting adjourned at 8:17p.m.

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Shannon Schaub  
Mifflin Twp. Fiscal Officer

**Warrant Postings for December 1st-December 15th**

| Post Date | Type | Payee                                | Total Warrant Amount |
|-----------|------|--------------------------------------|----------------------|
| 12/1/25   | PR   | Shannon Schaub                       | \$1,509.55           |
| 12/11/25  | CH   | Ohio Edison                          | \$144.78             |
| 12/11/25  | CH   | Spectrum                             | \$130.00             |
| 12/11/25  | CH   | Frontier Communications              | \$189.64             |
| 12/11/25  | CH   | Treasurer of State                   | \$3,198.33           |
| 12/11/25  | CH   | Auditor of State                     | \$762.00             |
| 12/11/25  | CH   | Balestra & Company                   | \$1,700.00           |
| 12/12/25  | CH   | Farm & Home Hardware                 | \$159.80             |
| 12/12/25  | CH   | Huntington National Bank             | \$100.00             |
| 12/12/25  | CH   | State of Ohio Dept of Admin Services | \$285.00             |
| 12/15/25  | CH   | Verizon Wireless                     | \$111.32             |
| 12/15/25  | PR   | Daniel D Atterholt                   | \$853.14             |
| 12/15/25  | PR   | John A. Carpenter                    | \$516.63             |
| 12/15/25  | PR   | Timothy E. Echelberger               | \$853.95             |
| 12/15/25  | PR   | David B. McQuillen                   | \$108.50             |
| 12/15/25  | PR   | Eric C. Oswalt                       | \$649.82             |
| 12/15/25  | PR   | Shannon Schaub                       | \$1,509.55           |
| 12/15/25  | AW   | Centerra Co-op                       | \$353.29             |
| 12/15/25  | AW   | Ashland County Engineer              | \$4,713.39           |
| 12/15/25  | AW   | Bunker Hill Engine                   | \$85.00              |
| 12/15/25  | AW   | Bound Tree Medical, LLC              | \$148.25             |
| 12/15/25  | AW   | Shannon Schaub                       | \$200.00             |
| 12/15/25  | AW   | Timothy E. Echelberger               | \$200.00             |
| 12/15/25  | AW   | Eric C. Oswalt                       | \$200.00             |
| 12/15/25  | AW   | Daniel D. Atterholt                  | \$200.00             |
| 12/15/25  | AW   | David B. McQuillen                   | \$188.38             |
| 12/15/25  | AW   | Shannon Schaub                       | \$20.00              |
|           |      |                                      | <b>\$19,090.32</b>   |

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(Date)

(Chairperson)