

January 2, 2024

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Budget Work Session:

Fiscal Officer David Seiss presented the Trustees the 2024 Appropriation Budget Work Sheets and financial reports to establish the 2024 Mifflin Township Budget. A 2024 Appropriation Budget was formed and will be turned in to the Ashland Co. Auditor & Budget Commission for their approval following the trustee board adoption.

24-004 A motion was made by Mr. Oswalt to accept the 2024 Mifflin Township Appropriation Budget as prepared by the Board of Trustees, second by Mr. Echelberger. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Motion passed. 2024 Appropriation Budget Adopted. (See Attachment)

24-005 A motion was made by Mr. Echelberger to pay for the Freightliner chassis out of the General Fund and Fire Fund, second by Mr. Oswalt. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Motion passed.

24-006 A motion was made by Mr. Echelberger to adjourn the Regular Trustee Board Meeting and move into an Organizational Meeting Session, second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Motion passed.

Regular Mifflin Township Trustee Board Meeting adjourned at 7:59 p.m.

David L. Seiss,
Mifflin Twp. Fiscal Officer

(Mifflin Twp. Chairperson) (Date)

Mifflin Township Trustees Organizational Meeting
January 2, 2024

Fiscal Officer, David L. Seiss, assumed the duties of the chair in order to elect a 2024 Trustee Board chairperson. Mr. Seiss called the Mifflin Township Organizational Meeting to order at 8:00 p.m. and called for nominations from the floor for a chairperson.

24-007 A nomination was made by Mr. Bartley to appoint Mr. Echelberger for 2024 Mifflin Township Trustee Board Chairperson, second by Mr. Oswalt. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Nomination passed.

New Chairperson assumed the duties of the chair:

January 2, 2024

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24-008 A nomination was made by Mr. Bartley to appoint Mr. Oswalt as 2024 Vice Chairperson for Mifflin Township Trustee Board, second by Mr. Echelberger. Roll call results: Echelberger – yes, Bartley - yes and Oswalt – yes. nomination passed.

24-009 A resolution was made by Mr. Oswalt to set the Mifflin Township Trustee Board Meetings on the 1st and 3rd Mondays of each month at the Mifflin Volunteer Fire Station with a 7:00 pm starting time and if the meeting falls on a holiday, the meetings will be held the next business day at the regular time, second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-010 A resolution was made by Mr. Bartley to pay the Trustees for 2024 a salary as set in accordance with the ORC Sections 505.24, 507.09 and HB64 basing the salaries on the annual budget which will be \$62.93 x 200 Days = \$12,586.00 plus \$.04 the first pay only and that 70% of each Trustee’s salary be taken from the General Fund and 30% from the Road & Bridge Fund, second by Mr. Oswalt. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-011 A resolution was made by Mr. Oswalt to set the 2024 Salary for the Fiscal Officer as in accordance with the ORC Sections 505.24, 507.09 and HB64 and the annual budget, which will be \$20,770.00 plus \$.04 for the 1st pay period. The Fiscal Officer’s Salary will be paid out of the following funds: General = 30%, MVL = 5%, Gasoline = 20%, R&B = 20%, Fire = 20% and EMS = 5%, second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-012 A resolution was made by Mr. Oswalt to set the 2024 wages for Part Time Road Supervisor/Worker at \$19.00/hr., second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-013 A resolution was made by Mr. Oswalt to pay \$15.00/hr. for any additional road workers as needed, second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-014 A resolution was made by Mr. Oswalt to set holiday pays at 8 hrs./holiday for the road workers pay rate for the following holidays: New Year’s Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day, Second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-015 A resolution was made by Mr. Oswalt to pay the Necessary and Legal expenses of Trustees, Fiscal Officer and Zoning Inspector for attending conferences, workshops or seminars as deemed necessary by the board, second by Mr. Echelberger. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-016 A resolution was made by Mr. Oswalt to reimburse Trustees, Fiscal Officer and Zoning Inspector using their own vehicles outside the township for township business, conferences, workshop and seminars at the rate of \$.58 per mile, second by Mr. Echelberger. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

January 2, 2024

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24-017 A resolution was made by Mr. Oswalt to approve the fiscal officer’s request to make money transfers and adjustments within a fund for 2024 as deem necessary and to provide a print out of this action for the trustees, at the next trustee board meeting, second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-018 A resolution was made by Mr. Echelberger to approve Mifflin Twp. HC (Health Care Program) to reimburse Trustees, FO, Zoning Inspector up to \$175.00 for their “Out of Pocket” insurance premium payments, second by Mr. Oswalt. Roll results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-019 A resolution was made by Mr. Oswalt to charge \$600.00 per month rental starting March 1, 2024 for the Township’s rental property at 110 S. Ohio Street, Ashland, Ohio 44805, and if the tenant mows the Fire Station property, a \$50.00 deduction in rent will take place, second by Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-020 A resolution was made by Mr. Oswalt to hire Mr. David B. McQuillen as Zoning Inspector and Secretary to the Zoning Commission with a salary of \$1,500.00 per year and \$60.00 per meeting as secretary of the Zoning Commission second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-021 A resolution was made by Mr. Echelberger to appoint Mrs. Amanda Jones as Secretary of the Zoning Appeals Board with a payment of \$100.00 per meeting, second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-022 A resolution was made by Mr. Echelberger to set the 2024 Zoning Permits & Fees as follows:

Mifflin Township 2024 Zoning Permits & Fees

- House Trailer (Temporary Residence during Construction of a Permanent Dwelling) \$ 150.00
- Garage or a Necessary Building Addition to a Residence .. \$ 150.00
- All Residential Zoning Permits \$ 400.00
- Filing of a “Notice of Appeal” \$ 300.00
- Filing of an Application for Re-Zoning..... \$ 350.00

second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-023 A resolution was made by Mr. Oswalt for the Township to adopt the Zehner Cemetery Lot Charges for 2024 as follows:

Zehner Cemetery Lot Charges 2024

<u>Township Residences</u>	<u>Non Township Resident</u>
Single Grave Site (4’x10’) = \$ 150.00	Single Grave Site (4’x10’) = \$ 500.00

second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-024 A resolution was made by Mr. Oswalt to set the Zehner Cemetery Burial Rates for 2024 as follows:

January 2, 2024

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Burial Rates 2024

Adult Opening/Closing	\$625.00
Cremation Burials	\$325.00
Saturday Burials, Opening/Closings	\$925.00
No Sunday Burials	

second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-025 A resolution was made by Mr. Oswalt to appoint David L. Seiss as Mifflin Twp. Cemetery Sexton for 2024 at the rate of \$15.00/hr., second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-026 A resolution was made by Mr. Echelberger to destroy Financial & Non-Legal Information for years up to 2016, second by Mr. Bartley. Roll call results: Echelberger – yes, Bartley – yes and Oswalt – yes. Resolution passed.

24-027 A resolution was made by Mr. Bartley to adjourn the organizational meeting, second by Mr. Oswalt. Roll call results: Echelberger – yes, Bartley – yes and Oswalt –Yes. Resolution passed.

The Mifflin Township Organizational Meeting adjourned at 8:53 p.m.

David L. Seiss
Mifflin Twp. Fiscal Officer

(Mifflin Twp. Chairperson)

(Date)

January 2, 2024

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